



Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green, Warwickshire B80 7DJ
Telephone: 07749 729940 clerk@mg-pc.uk
www.mg-pc.uk

NOTICE OF MEETING

The next meeting of Mappleborough Green Parish Council will be held on Monday 26th June 2023 starting at 6:30pm at Studley Village Hall, High Street, Studley, B80 7HJ

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman. No further representations may be made at any other time in this meeting unless invited.

Summons

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council at Haywood Lodge Care Home, Mappleborough Green for the purpose of transacting the business detailed on the following pages.

Signed: *Liza Rose*
Clerk/RFO

Date: 21st June 2023

Agenda

1. Chair's welcome.

The Chair will be pleased to welcome everyone to the meeting.

2. Apologies

To receive apologies from absent members and record the reason for absence.

3. Declarations of Interest

Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –

a) Keep their Register of Interests form up to date

b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registrable Interest (NRI) relating to items on the agenda and the nature of those interests.

4. To consider grant of any dispensation requests

Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.

5. **Public Forum (maximum duration for this agenda item will be 15 minutes).**
 a) Residents and members of the public.
 b) Stratford District Ward members are invited to report to the meeting.
 c) Warwickshire County Division member is invited to report to the meeting.
7. **To Approve the Minutes of :**
 115th meeting of the Parish Council on 15th May 2023.
8. **Finance: - To review, agree and note:**
- a) To approve the list of payments – circulated separately
 b) To receive the bank reconciliation up to 31st May 2023.
 c) To receive receipts and payments up to 31st May 2023.
 d) To discuss and agree Financial Regulations
 e) To receive, discuss and agree the Annual Governance and Audit review. – circulated separately
 f) To discuss and agree quotation received for new PC laptop.
9. **To receive consultations from the Planning Authority (Stratford District Council).**
 Comment required.

Application Reference:	23/01605/FUL
Proposed:	Application for the erection of a substation, six ultra-rapid electric vehicle charge points, associated electrical equipment and the creation of 6 parking bays from a grass verge.
At:	Studley Garden Centre , Henley Road, Mappleborough Green, Warwickshire B80 7DR

10. **To review and agree MG PC Standing Orders** – circulated separately.
11. **Members to agree the addition of Cllr Leyland to the Unity Trust Bank account as an authorised signature.**
11. **To discuss and agree locations for additional noticeboards.**
12. **Clerk’s Report: Updates from council officer to previous meetings and ongoing matters.**
- To note that the Clerk will attend the Police Quarterly review meeting on Tuesday 27th May 2023 and will report back to members.
 - To note that the Clerk now has access to Unity Trust Internet Banking.
 - To note the new Facebook page for Mappleborough Green PC.
13. **To agree actions of any work around the Parish**
14. **To note any items for Future Agenda**
15. **To resolve to close the meeting to the public to allow for discussion of matters relating to a lease. Public Bodies (Admission to Meetings) Act 1960.**
16. **To Note Date of Next Full Council Meeting : 28th August 2023**

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Minutes of Mappleborough Green Parish Council held on Monday 15th May 2023, 7.00pm at Haywood Lodge Care Home, Mappleborough Green, B80 7DG

NB Minutes are draft until approved at the following meeting

Members present: Cllr M Berry, Cllr A Leyland
Cllr R Chadwick, Cllr J Palmer

In attendance Liza Rose – Clerk/RFO,
Cllr Ian Shenton, District Ward Member
Cllr J Kerridge – County Council Ward Member
5 members of the public

Those not present: Cllr K Badwal, Acting Vice-Chair, Cllr B Lyons

Minute 1 Election of Chair
It was **agreed** to elect Cllr M Berry as Chair.

Minute 2 Apologies
Cllr K Badwal

Minute 3 Declarations of Interest
Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –
a) Keep their Register of Interests form up to date
b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Registrable Interests (ORI) and any Non-Registrable Interest (NRI) relating to items on the agenda and the nature of those interests.

Minute 4 To consider grant of any dispensation requests.
Written requests for the council to consider grant of dispensation to a councillor who has declared an interest in any item on the agenda must have been delivered to the Clerk prior to the start of the meeting. If granted by the council at this point in the meeting, the dispensation will allow the councillor with the stated interest to stay in the meeting and/or speak and/or vote. If a dispensation is not granted, the councillor must leave the meeting when relevant.
None Received.

- Minute 5.** Election of vice-Chair.
Members **agreed** to elect Cllr A Leyland as vice-Chair
- Minute 6.** **Public Forum (maximum duration for this agenda item will be 15 minutes).**
a) Residents and members of the public.
A member of the public spoke at council to declare that an Agenda had not been sent to their email address. The Clerk requested the member of public send in an email to the Clerk, allowing use of their personal email address for the sending of Agenda's. This was to ensure that GDPR was adhered to by Council. The Clerk also explained that all agendas are posted both on the village notice boards and the council's website.
- b) Stratford District Ward members are invited to report to the meeting.
A report was provided by Cllr Ian Shenton which was distributed separately.
- c) Warwickshire County Division member is invited to report to the meeting.
- Minute 7.** **To Approve the Minutes of :** 114th meeting of the Parish Council on 24th April 2023.
It was **agreed** to approve the minutes, which the Chair subsequently signed.
- Minute 8.** **Finance: - To discuss and agree;**
- g) The MPG Financial Regulations
As members had no use of tables in the current meeting room and could not consider a lengthy document, it was **agreed** that the Financial Regulations be sent to members for consideration.
- h) Income and expenditure to be produced at the next council meeting due to ongoing banking issues.
This was **noted** by members.

Minute 9. To receive consultations from the planning authority Stratford DC (SDC)

Application Reference:	23/01102/FUL
Proposed:	Single storey rear extension to rear of existing dwelling, and new bay window to front.
At:	Greensleeves, Pratts Lane, Mappleborough Green, Warwickshire, B80 7BN
Decision	No Objection
Application Reference:	23/01047/FUL
Proposed:	Extension to agricultural building
At:	Outhill Farm, Hardwick Lane, Outhill, Studley, B80 7DY
Decision	No Objection
Application Reference:	23/01015/FUL
Proposed:	Revised route of the southern footpath/cycle link serving Redditch Gateway Southern Site to the north-east of Longhope Close
At:	Land At Winyates Green Longhope Close Redditch
Decision	Objection <ul style="list-style-type: none"> Lack of information for members to make a fully informed decision.

Minute 10. To discuss and agree SN/2304/583 Street naming consultation from Stratford DC (SDC) circulated separately.

It was **agreed** to use the suggested address received from SDC;
Unit A & B (or Unit 1 & 2)
Redditch Gateway (South)
Coventry Highway
REDDITCH
[new postcode]

Minute 11. To review and agree MG PC Standing Orders

As members had no use of tables in the current meeting room and and could not consider a lengthy document, it was **agreed** that the Standing Orders be sent to members for consideration.

Minute 12. Clerk's Report: Updates from council officer to previous meetings and ongoing matters.

- To note that the internal audit will take place on Wednesday 17th May 2023.
- Parish Noticeboard (located at the front of the village hall) has become dilapidated. The Clerk will request quotations for repair/replacement.

The update was **noted** with a comment that council would seek to agree suitable placing of noticeboards around the village.

Minute 13. To agree actions of any work around the Parish

It was **noted** that;

- Cllr Leyland had reported a number to the County Council of potholes along the A435 and that these had now been marked up for repair.
- Road signs required cleaning. A report would be made to the County Council.
- A number of drains were sinking along the A435 and required reporting.
- Council would like a map of the Parish showing who paths belong too.
- Dilapidated flower box outside of Haywood Lodge Care Home to be replaced/repared.

Cllr Leyland **agreed** to organise and to spend up to the value of **£50.00**. It was **agreed** that the style should be similar to what was already there.

Minute 14. To note any items for Future Agenda
No future items were noted.

Minute 15. It was suggested that the Mappleborough Green Parish Meetings continue to run bi-monthly. A list of suggested dates to follow.
Members **agreed** to continue with bi-monthly meetings.

Minute 16. To Note Date of Next Full Council Meeting: 26th June 2023 at 6:30pm

This meeting closed at 8.45pm

Signed:

Date:.....

Chair, Mappleborough Green Parish Council